

**MINUTES  
REGULAR BOARD MEETING  
JACKSONVILLE TRANSPORTATION AUTHORITY  
TUESDAY, JUNE 21, 2022 – 10:30 A.M.**

The regular Board meeting of the Jacksonville Transportation Authority (JTA) was held on Tuesday, June 21, 2022.

**BOARD MEMBERS**

Arezou Jolly, Chair  
Deborah Buckland, Vice Chair  
Abel Harding, Treasurer  
Kevin J. Holzendorf, Past Chair  
Aundra Wallace

**JTA EXECUTIVE STAFF**

Nathaniel P. Ford Sr., CEO  
Cleveland Ferguson III, SVP Administration  
Charles Frazier, SVP Transit Operations  
Greer Gillis, SVP System Development  
Greg Hayes, VP Finance & Technology  
Bernard Schmidt, VP Automation  
Rosa Beckett, VP Engagement

**BOARD MEMBERS NOT PRESENT**

G. Ray Driver, Secretary  
Greg Evans, FDOT

**OTHERS PRESENT**

Katie Smith, Board Administrator

- A. **CALL TO ORDER** – Chair Jolly called the meeting to order at 10:31 a.m.

Chair Jolly asked Mr. Ford to lead Pledge of Allegiance.

Mrs. Smith completed roll call confirming a quorum of the Board.

Chair Jolly provided the safety message for the month of June, “Don’t Fall Short of a Safe Day”.

- B. **APPROVAL OF MINUTES FROM MAY 26, 2022 BOARD WORK SESSION AND BOARD MEETING**

**MOTION** (Holzendorf/Wallace) Motion Approved (5-0).

- C. **COMMENTS FROM COUNCIL LIAISON** - Councilwoman Pittman was unable to attend the Board meeting.

- D. **EMPLOYEE RECOGNITION AWARDS** – Mr. Ford introduced the following employees in recognition of their strong leadership example and commitment to excellence, these employees received a special award and a gift card:

Candace Lennon	May 2022 Bus Operator of the Month
Troy Whyte	May 2022 Bus Operator of the Month
Tommie Kelly	May 2022 Maintenance Employee of the Month
Shelly Mudick	May 2022 Administrative Employee of the Month

- E. **COMMENTS FROM THE PUBLIC:** There were no requests to speak.

- F. **CHIEF EXECUTIVE OFFICER’S REPORT** – Mr. Ford stated the Jobs for JAX Workforce Development and Training Academy Plan, which the Board approved with the Local Option Gas pass Tax (LOGT) in May 2021 would impact small and local businesses, minority and

women owned businesses, as well as create job opportunities for local citizens. The Strategic Advisory Group, including business and civic leaders, held an inaugural meeting on June 8, 2022 to discuss the plan and identify opportunities to develop workforce development and training programs, which will create 7,000 job opportunities. The focus is to identify workforce challenges and solutions to get the workforce and local businesses prepared for projects that will begin next year. He reiterated previous discussions about Florida Department of Transportation (FDOT) will be posting procurements next month, which further creates challenges related to the workforce and number of projects of work in the Northeast Florida community. JTA has convened a team from the City of Jacksonville (City), FDOT, and the school board, who will collaborate together, in a series of meetings, to partner on projects that will benefit both the City and FDOT, and improve efficiency. Emphasis was on staff shortages, and material price increases, short bid expiration dates and how to mitigate the impacts.

Chair Jolly inquired about price changes and costs being more than the original quotes. Mr. Ford replied that any amendments to previously approved budgets are going to be very transparent, but also explained that some companies are willing to take penalties instead of completing projects, due to not being able to abide by previous agreed upon terms. Staff is looking at procedure options for procurement. More information will follow at the Board Retreat in August.

Chair Jolly shared that at the upcoming Transit Board Members (TBM) and Transit Board Administrators Seminar, there will be a roundtable of CEOs, Business Members, and TBMs to discuss procurement, supply chain, and how to understand the procurement process and how to speed it up.

Mr. Ford announced the Summer Service Enhancements were implemented June 13, 2022. Initial results show a 5 percent increase in On Time Performance (OTP). Also an expansion of ReditRide services by 20 percent by modifying 9 zones and adding an additional 2 more zones. Ridership is rising as well.

Mr. Ford thanked the events team for a successful State of Authority that took place prior to the Board meeting. He added that after the Board meeting, the Zero Emissions Forum will kick-off. The Forum is hosted jointly by the JTA, JEA, North Florida Clean Fuels Coalition, and the JAXUSA Partnership.

## **G. DIVISION REPORTS**

**1. ADMINISTRATION MONTHLY REPORT** – Mr. Ferguson shared highlights of the Real Estate and Economic Development Report and Procurement report for the

Administration Division through May 2022.

2. **AUTOMATION MONTHLY REPORT** – Mr. Schmidt provided the Board with the Automation Monthly Report for activities through June 15, 2022.

3. **ENGAGEMENT MONTHLY REPORT** – Ms. Beckett provided an overview for Engagement Division through June 18, 2022 and the Fixed Route and Connexion Customer Experience report for May 2022.

4. **FINANCIAL MONTHLY REPORTS** – Mr. Hayes provided the Board with the Financial Reports for May 2022, as well as the month and year-to-date update, reports for Processed Invoices, and Agency Sponsorships and Memberships.

5. **SYSTEM DEVELOPMENT** – Ms. Gillis shared details of the System Development Report and activities through May 2022.

6. **TRANSIT OPERATIONS** – Mr. Frazier provided the Board with the Transit Operations report for May 2022.

#### **H. CONSENT AGENDA**

1. **APPROVAL OF CONTRACT AWARD FOR PAINT BOOTH SYSTEM SERVICES (B-22—020)**

2. **APPROVAL OF VEHICLE TITLE CONVEYANCE – IGLESIA BAUTISTA BEREIA**

3. **APPROVAL OF VEHICLE CONVEYANCE – DESTINY CHANGERS FOUNDATION**

**MOTION** (Holzendorf/Harding) to approve staff's recommendation per the Board Memorandums for items H.1 through H.3. Approved (5-0).

#### **I. ADOPTION AGENDA**

1. **RESOLUTION 2022-06: AUTHORIZATION TO FILE FISCAL YEAR 2023 TRIP AND EQUIPMENT GRANT – DUVAL COUNTY**

2. **RESOLUTION 2022-07: AUTHORIZATION TO FILE FISCAL YEAR 2023 TRIP AND EQUIPMENT GRANT – CLAY COUNTY**

**MOTION** (Jolly/Harding) Adoption of Resolutions 2022-06 and 2022-07 Authorization to File Fiscal Year 2023 Trip and Equipment Grant for Duval and Clay County. Motion Approved (5-0).

#### **J. SAFETY, AUDIT AND COMPLIANCE COMMITTEE** (Harding, Committee Chair)

There were no items under the Safety, Audit and Compliance Committee.

**K. FINANCE AND ADMINISTRATION COMMITTEE** (Driver, Committee Chair)

There were no items under the Finance and Administration Committee.

**L. SERVICE DELIVERY** (Wallace, Committee Chair)

**ACTION ITEMS**

**1. APPROVAL OF CONTRACT EXTENSION FOR CLAY COUNTY** – Mr. Frazier stated that staff recommends approval of the Extension of the Transportation Disadvantage (TD) Program Funding Agreement with Clay County for an additional 12 months to continue transportation services in Clay County. Staff further recommends combining the TD program funding agreement and Interlocal agreement into one master contract. Total Clay County expenditures in Fiscal Year 2023 are estimated to be approximately \$881,000, which is equal to Fiscal Year 2022. There will be a formal Clay County transportation study that will begin in July 2022 and be completed in February 2023. Recommended enhancements will be considered by the Clay County Board of County Commissioners before the next renewal of the master and Interlocal funding agreement.

**MOTION** (Wallace/Buckland) Approval of Contract Extension for Clay County. Motion Approved (5-0).

**2. APPROVAL OF CONTRACT EXTENSION FOR ST. JOHNS RIVER FERRY OPERATIONS** – Mr. Frazier stated that staff recommends approval to execute the first and only contract extension with HMS Maritime to provide operations of the St. Johns River Ferry in an amount not to exceed \$12M over the 5 year period. JTA executed the original contract in 2019 and it is due for renewal no later than September 30, 2022. Over the last 5 years, the Ferry's OTP has averaged 97 percent or better and continues to perform well on U.S. Coast Guard inspections. The Ferry averages 900-1000 passengers on a typical weekday, and carries over 20,000 on most Saturdays during the summer months.

**MOTION** (Holzendorf/Buckland) Approval of Contract Extension for St. Johns River Ferry. Plan. Motion Approved (5-0).

**M. LONG RANGE PLANNING AND SYSTEM DEVELOPMENT** (Buckland, Committee Chair)

**ACTION ITEMS**

**1. APPROVAL OF MOBILITY OPTIMIZATION THROUGH VISION AND EXCELLENCE 2027 PLAN** – Ms. Gillis stated that staff recommends the approval and the adoption of the Mobility Optimization through Vision and Excellence 2023 – 2027 (MOVE 2027) Strategic Plan. MOVE 2027 includes a new Vision: A Thriving and Connected Northeast Florida

Powered by Seamless Mobility Solutions for All and a new Mission: To Enhance Northeast Florida's Economy Environment and Quality of Life for All by Providing Safe, Reliable, Innovative, Sustainable, and Dignified Mobility Solutions and Facilities. She added that MOVE 2027 also includes new Core Values: Team Excellence, Equity, Affordability, Collaboration, and Agile Innovation and new Identical Transformative Goals: Safety and Security, Employee Success, Customer Satisfaction, Financial Stability, Organizational Effectiveness and Efficiency, Sustainability, and Transformative Mobility Solutions. The plan includes seven strategic initiatives to provide seamless mobility solutions across Northeast Florida. The plan was fully funded through the Federal Transit Administration's Unified Planning Work Program and Planning Budget.

**MOTION** (Holzendorf/Buckland) Approval of MOVE 2027 Plan. Motion Approved (5-0).

**N. OLD BUSINESS:** There was no old business.

**O. NEW BUSINESS:** Mr. Ford announced that the staff had one item under new business. A recognition for Nuria Fernandez.

1. **RESOLUTION 2022-08: RECOGNITION OF HONORABLE NURIA FERNANDEZ** – Staff recommended that the Board adopt Resolution 2022-08 recognizing the Federal Transit Administrator Secretary Nuria Fernandez for her commitment and dedication to the industry.

**MOTION** (Holzendorf/Wallace) Adoption of Resolution 2022-08 recognition of Nuria Fernandez. Motion Approved (5-0).

Chair Jolly thanked the Board

There being no further business, the meeting adjourned at 11:33 a.m.

SEAL

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Arezou Jolly, Chair

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G. Ray Driver, Secretary