



JACKSONVILLE  
TRANSPORTATION  
AUTHORITY

## Title VI Complaint Form

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Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving Federal financial assistance. Specifically, Title VI provides that “no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance” (42 U.S.C. Section 2000d).

The Environmental Justice component of Title VI guarantees fair treatment for all people and provides for JTA to identify and address, as appropriate, disproportionately high and adverse effects of its programs, policies, and activities on minority and low-income populations, such as undertaking reasonable steps to ensure that Limited English Proficiency (LEP) persons have meaningful access to the programs, services, and information that JTA provides.

JTA works to ensure non-discriminatory transportation in support of our mission to be the Northeast Florida leader in providing effective, coordinated, and integrated multi-modal transportation solutions that enhance the social and economic quality of life for Jacksonville’s citizens. JTA’s Business Compliance Department is responsible for Civil Rights compliance and monitoring to ensure the non-discriminatory provision of transit services and programs.

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Complaint No. \_\_\_\_\_

Name \_\_\_\_\_

Home Number \_\_\_\_\_ Email Address \_\_\_\_\_

Work Number \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Zip Code \_\_\_\_\_

List type of discrimination (please check all that apply):

Color \_\_\_\_\_ Race \_\_\_\_\_ National Origin \_\_\_\_\_

Other: \_\_\_\_\_

Please indicate your race/color, if it is the basis of your complaint

Please describe your national origin, if it is the basis of your complaint

\_\_\_\_\_

Location where incident occurred:

\_\_\_\_\_

Time and date of incident:

\_\_\_\_\_

Name/position/title of the person who allegedly subjected you to

Title VI discrimination:

\_\_\_\_\_

Briefly describe the incident (use a separate sheet, if necessary):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Did anyone else witness the incident?    Yes ( )            No ( )

List witnesses. (Use a separate sheet, if necessary.)

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone No. \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone No. \_\_\_\_\_

Have you filed a complaint about this incident with the Federal Transit  
Administration? Yes ( ) No ( )

If yes, when?

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### **AFFIRMATION**

I hereby swear/affirm that the information that I have provided in this Title VI Complaint Form is true and correct to the best of my knowledge, information and belief.

|                                                                                                                                                                                                                                                                                      |              |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| Your Signature                                                                                                                                                                                                                                                                       | Today's Date |
| Action Taken (To be completed by Title VI Investigator)- <ul style="list-style-type: none"><li><input type="radio"/> Accepted for formal investigation on</li><li><input type="radio"/> Referred to another department on -</li><li><input type="radio"/> Rejected because</li></ul> |              |

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Title VI Investigator

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Today's Date

Mailing Address:

Jacksonville Transportation Authority

**ATTN: Roy Covington, Compliance Manager – Business**

**Compliance**

100 LaVilla Center Drive. Jacksonville, Florida 32204