

**MINUTES OF THE  
JACKSONVILLE TRANSPORTATION AUTHORITY  
BOARD WORK SESSION  
THURSDAY, DECEMBER 8, 2022**

The Jacksonville Transportation Authority Board of Directors held a Work Session on Thursday, December April 28, 2022 in the Board Room of the Jacksonville Regional Transportation Center located at 100 LaVilla Center Drive, Jacksonville, Florida 32204.

**BOARD MEMBERS PRESENT:** Arezou Jolly, Debbie Buckland, Ray Driver, Abel Harding, Aundra Wallace and Stephanie Burch.

**JTA STAFF PRESENT:** Nathaniel P. Ford, Sr., Cleveland Ferguson, Greer Gillis, Charles Frazier and Katie Smith.

**OTHERS PRESENT:** Richard Milian, General Counsel

**I. WELCOME** Chair Jolly called the Work Session to order at 1:09 p.m.

**II. PUBLIC COMMENT:** The Chair called for Public Comment. There were no requests by the public to comment.

**III.SAFETY, AUDIT AND COMPLIANCE COMMITTEE:**

a. **Yearend review/report:** Mr. Ferguson presented the Board with the 2022 Annual Audit and Compliance and Safety and Security Report for their review and provided an overview. He shared that the team was recognized for their work and being the recognition for the work on the Navex Program.

b. **PTASP Overview:** Mr. Ferguson stated that the Federal Transit Administration requires Transit Agencies to provide an annual update of the Public Transportation Agency Safety Plan (PTASP). This update requires Board approval and will be presented to the Board for action at the meeting following the work session to ensure the Authority remains in compliance.

**IV.LRPSD COMMITTEE:**

a. **Transit Development Plan (TDP):** Mrs. Gillis provided an overview of the update to the TDP. She explained that major updates are required every five years, with minor updates annually. The TDP is required by the Florida Department of Transportation

(FDOT) to receive state funding. Mrs. Gillis provided what types of updates are included in minor and major updates, as well as the submission process and Board approval timeline. The annual minor update will be presented to the Board for approval for at the meeting following the work session.

Chair Jolly shared her appreciation of the work that goes into these update.

Director Buckland inquired if FDOT has asked any questions about the Emerald Trail. Mrs. Gillis responded that there has been no questions on JTA projects, but has asked for information related to the McCoy's Creek portion of the Emerald Trail.

#### **b. Real Estate**

**i. Rosa Parks:** Mr. Ferguson shared on overview of Transit Oriented Development opportunities and Rosa Parks station is an ideal location. He stated that there is some interest and provided the details of the offer, which did not meet all of the requirements the Authority requested be met.

Director Driver shared that his firm represents the interested party and will refrain from discussion.

The Board agreed that looking at the timing (better price and options), long-term lease options, purchase options, mixed use for high density, and that it is workforce friendly.

Mr. Ferguson shared that staff is not asking for approval but for the guidance on how staff should proceed.

Mr. Milian shared with Director Burch that the JTA has two policies in place related to Real Estate that leads the purchase and sale process.

**ii. Gillespie:** Mr. Ferguson stated that staff would be requesting the Board declare the third Gillespie parcel as surplus and prepare to negotiate it for sale.

#### **c. Shade Meeting**

##### **i. Kings Avenue Redevelopment Litigation**

The Board, General Council and Mr. Ford entered a Shade meeting with a court reporter at 1:56 pm.

The Board came out of the Shade meeting at 2:36 pm

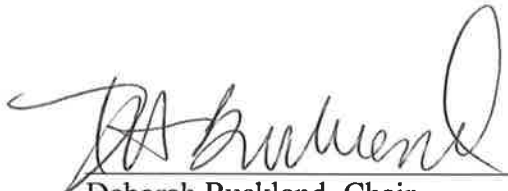
**V. ROUNDTABLE:** Chair Jolly asked Mr. Milian to provide the Board with an overview of the Employee Retention Plan that she asked him to draft, based on input from other Board members regarding retention of Executive staff.

After discussion, the Board agreed to continue the discussion and bring the plan back for action. The Board also agreed that the Authority needs to be Proactive, not Reactive to retain the

level of talent currently at the JTA. Socializing the Plan is important to keep the community's trust.

There being no further business, the work session adjourned at 2:56 p.m.

SEAL

  
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Abel Harding, Secretary  
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Deborah Buckland, Chair