

**September 2, 2020 ~ 9:00 a.m.**

**VIRTUAL RETREAT SERIES**

**SESSION III**

**Call-In Number: 904-900-2303**

**Access Code: 173 087 7738**

**Instructions**

1. The line will open at 8:45 am
2. Dial in to meeting before 8:55 am to allow time to check in.
3. The session will begin promptly at 9:00 am
4. All mics **will be muted** so no comment can be made until called upon. (This is to ensure the action of the Board is not disrupted by unexpected background noise)
5. There will be a Public Comment Section.
  - a. If you wish to speak, please submit your request to:  
Email: [boardliaison@jtafla.com](mailto:boardliaison@jtafla.com) or by Phone: 904-630-3141
  - b. Request to speak must be submitted before 5:00 pm on Tuesday, September 1, 2020.
    - i. Reminder: The Public Comment section of the agenda will be opened by the Chairman. Each person who requested to speak will be called upon in alphabetic order.  
Comments are limited to three minutes. You will be hear a ding when 30 seconds remain.  
After all requested speakers have been heard, the public comment section **will close** and the Board will continue with the agenda.